

ATTACHMENT 13: BIDDER QUALIFICATIONS FORM

The Bidder may use multiple projects to meet the total experience required for each mandatory experience and, if applicable, desirable experience. A separate form must be completed for each project cited.

BIDDER QUALIFICATION FORM		
1	Bidder:	
2	Project Name:	
3	Name of Company for whom the Project was completed:	
4	Contact Name and Information of the Bidder's Reference:	
5	Start Date (MM/DD/YYYY):	
6	End Date (MM/DD/YYYY):	
7	Project Description:	
8	Bidder was Prime Contractor	☐ Yes ☐ No
9	Contract Amount:	\$
10	Documenting instructions when a minimum number of years of experience is required. For each mandatory experience listed below, • Check "Yes" if the total years of experience was met on this referenced project; or • Check "Partial" if fewer than the total years of the experience was met on this referenced project; or • Check "No" if none of the experience was met on this referenced project. If "Partial" or "Yes" is checked, enter the years and/or months of "Experience gained on this referenced project" and describe the Bidder's role and responsibilities performed on the project in the "Description of services provided" field. The Bidder must ensure that each description clearly addresses how the project meets each of the minimum qualification components of the Mandatory Experience Requirement, as defined in each of the requirements.	

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
11	Mandatory (M)	To ensure the successful completion of the project, all bidders must demonstrate adequate financial stability, liquidity, and solvency. As part of the bid submission, bidders are required to provide an attestation issued by an independent and licensed Auditing Firm or Certified Public Accountant (CPA). This attestation must: • Confirm the bidder's current financial stability, including their ability to meet the financial demands of the project. • Attest that the bidder possesses sufficient resources and financial capacity to execute and implement the project as described in the Statement of Work (SOW). • Indicate that the bidder can fulfill the contractual obligations without undue risk of default, delay, or financial distress. Important Notes:		

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
		All documents must be clear, complete, and properly organized.		

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12	Mandatory (M)	Bidder must verify that the proposed Laboratory Information Management System (LIMS) for this project is currently in operation for a paying external customer.	Software solution in operation.	☐ Yes Yr. ____ Mo. ____ ☐ No
	Provide client information, dates, and validation that the software solution is the same solution proposed for this project.			

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
13	Desirable Scored (DS)	200 points may be awarded. Bidder's firm shall have provided one (1) year of ongoing maintenance and	One Year (1) within the last five (5) years.	☐ Yes Yr. ____ Mo. ____

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
		operations support from a completed implementation using the LIMS proposed for this project Experience must have occurred within the last five (5) years prior to the solicitation due date Maximum points not to exceed 200.		☐ No
Provide a description of the work performed on the cited project and how it meets this requirement.				

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
14	Desirable Scored (DS)	100 points may be awarded if Bidder has completed one implementation within the last five (5) years of a Cannabis LIMS Specifics include: Testing parameters for cannabinoids, terpenes, and pesticides. Connects with seed-to-sale systems. Monitors and tracks cannabis batches. Features and workflows tailored to	One implementation within the last five (5) years.	☐ Yes Yr. ____ Mo. ____ ☐ No

Requirement Number	Classification	Qualifications	Total Experience Required	Experience gained on this cited Project
		cannabis regulations. Cannabis specific Certificates of Analysis. Maximum points not to exceed 100		
	Provide a description of the solution and how it meets this requirement.			